

LondonDeanery

School of General Practice

COURSES FOR SPECIALTY TRAINEES A PROSPECTUS

September 2011 – August 2012

www.londondeanery.ac.uk





COURSES FOR SPECIALTY REGISTRARS IN GENERAL PRACTICE

INTRODUCTION

The courses

The courses provided are intended to help develop core skills for your future as a general practitioner. For example, the Consultation Course aims to provide opportunities for you to review and improve your consultations and become fluent in some of the consulting models. It also offers a relaxed environment in which to meet registrars from other specialty training programmes around London. The Teamwork Course explores teamwork and negotiation skills that can be used both in and out of the workplace. A Telephone Consultation Skills Course has recently been developed which has been valuable in assisting with daily practice as well as equipping you with skills for out-of-hours work.

Important note on the Diploma of Sexual and Reproductive Health

The Faculty of Sexual and Reproductive Healthcare have developed an on-line e-learning package which you are encouraged to undertake early in training. This is followed by a “Course of 5” and then practical training based in your locality. Further information is provided in this prospectus and at the faculty website www.ffprhc.org.uk

External courses

Because of the breadth of our discipline, no single provider can deliver a fully comprehensive range of courses. Information about events provided by other organisations can be found in the appropriate section of our website.

Use of the RCGP ePortfolio

The portfolio is designed to support the learning and development of GP specialty registrars throughout their training period and beyond into continuing professional development. The portfolio is web-based and accessed through a single sign-on. It is an essential tool both for planning your own personal development and in providing a source of evidence for appraisal.

DEANERY PROVIDED COURSES FOR GPStRS

Some of our courses are administered within the deanery office and taught by deanery staff. Booking forms and flyers are available on the website. Course bookings are taken on a strictly first come, first served basis.

Once the completed application form and booking fee have been received, an acknowledgement letter is sent. Please note that fees are non-refundable. In the event of non-attendance, a further booking fee is payable for any subsequent course. Cheques for booking fees should be made payable to the "University of London Number 5 Account" and sent to the named administrator.

If you are unable to attend a booked course, you must give the course administrator at least two weeks' notice in writing prior to the course commencing. If you do not give us written confirmation, we reserve the right to charge you the full cost of your place.

Returners

Returners are entitled to attend any of the StR courses within this prospectus, although this is subject to place availability. Returners are also entitled to claim back course fees in the same way as StRs. Further information may be found on the deanery website www.londondeanery.ac.uk



Courses are advertised on our website
<http://www.londondeanery.ac.uk/general-practice/courses-and-conferences>

Details can also be found on the London GP Resources website:
<http://www.londongpresources.nhs.uk>

STUDY LEAVE AND EDUCATIONAL ALLOWANCE

During specialty training for general practice, you will be spending periods of time in both primary and secondary care. Arrangements for study leave and the funding of courses currently differ depending on the setting of your training placement. Detailed guidance on the number of days of study leave that can be taken by trainees can be found in the GP Trainer's Guide on the London Deanery website. The guidance covers both primary and secondary care.

During your secondary care posts, the authorisation and funding of study leave is the responsibility of the clinical tutor, usually orchestrated through the postgraduate medical centre. Though the Deanery gives the trust a pro rata sum per whole time trainee, individual trusts have historically set their own funding limits subject to the specialty of the trainee and the year-by-year availability of funding. You are advised to contact your postgraduate medical centre for details of local arrangements. Please note that it is your destination specialty (general practice) that should determine whether a course is appropriate, not the speciality of an individual hospital post. For this reason, it would be perfectly reasonable to request study leave for a family planning course during a psychiatry job, for example.

Educational allowance for GP placements

For a trainee coming into a general practice post in an accredited training practice, the arrangements for the funding of study leave are different. On appointment, the Department of Postgraduate General Practice Education will allocate to you an educational allowance of £500 per 12-month training period or pro rata. This allowance is to offset some of your expenditure for approved educational events undertaken during the period of your GP placement. This amount covers not only course fees but also travel and subsistence expenses incurred whilst attending educational events. You may use your entitlement in this way, if you wish, but this will affect the amount available for course fees. Mileage is calculated at public transport rate, currently 24p per mile.

Family Planning supplement for GP placements

If you undertake training in family planning for the Diploma of the Faculty of Sexual and Reproductive Healthcare (DFSRH) while in a GP placement, you will be given an additional £200 to your allowance. A trainee may use this additional allowance towards the fees of a "Course of 5" or towards the practical training component. A single additional allowance is payable in any one academic year. This

supplement is not reduced pro rata as it is made as a one-off payment towards a specific course.

Trainees are encouraged to start their family planning training during ST1 or ST2 and most complete their on-line theoretical training during this time. Please note that there is a registration fee for the DFSRH and that, as with all fees for postgraduate qualifications, this is not claimable against the educational allowance.

Part-time training

The allowance for part-time GP trainees will be the same but will extend over the total training period e.g. if working at 50%, the £500 allowance will be over two years.

Innovative Training Posts (ITP)

Trainees undertaking an ITP post will also be entitled to a proportion of the allowance, depending of the length of the placement e.g. if doing a 6-month post, £250 will be available. If doing a 4-month post, £167 will be available. This will be in addition to the standard allowance that you will receive when you start your ST3 year.

Extended training period

Trainees undertaking an extended training period will be entitled to an additional pro rata allowance

Public Health Posts

The procedure for study leave of a GP specialty trainee in a public health post has been agreed by the Schools of Public Health and General Practice and the deanery's Head of Finance.

1) Approval

The approval and support of the public health supervisor should be obtained first. Then the trainee should ask for approval by the head of the GP School to ensure that the course is educationally appropriate and that the cost is reasonable. Such approval should normally be obtained prior to attendance at a course- not retrospectively.

2) Claiming

The trainee claims reimbursement of approved courses directly from the employing PCT. A copy of the approval email from the GP Head of School should be attached to the claim. The PCT then claim the funding back from the deanery, recharging against the Public Health budget. If the PCT is unaware of these arrangements, then it would be advisable for the trainee to include a copy of this guidance when they make their claim.

Booking fees

If you wish, you may claim back course booking fees against your educational allowance. Reimbursement only applies if an original receipt letter (a copy of your letter or invoice will not be accepted by our finance department) and original or copy of the certificate of attendance is attached to the claim form. If you fail to attend a course, for whatever reason, the booking fee is both non-refundable and non-reimbursable. In addition, we reserve the right to charge you the full course fee as the booking fee only represents a proportion of the actual cost.

Procedure for reimbursement

Discuss the courses you wish to attend with your trainer and obtain his/her approval before applying. Check that the course you wish to attend is eligible for reimbursement. An approved list of course topic areas is provided below. If your course is not one regularly attended by trainees and / or falls outside this list and you are unsure whether it qualifies for reimbursement, please contact the allowance administrator who will be able to advise you (email details below). You will need to provide evidence from your e-portfolio about how the need was identified and how it relates to the RCGP Curriculum. This must be done before the course; retrospective applications will not normally be considered. Please note that examination fees are not claimable against the educational allowance.

Approved course topic areas

- General practice
- Consultation and communication skills
- Clinical medicine and sub-specialties
- Cardio-pulmonary resuscitation
- Child health promotion
- Minor surgery
- Family planning and sexual health
- Preventive medicine
- Prescribing
- Management and leadership in general practice
- Ethics, probity and the law
- The organisation of healthcare
- Audit, quality and clinical governance
- nMRCGP preparation

Download a DPGP/1 claim form from the following link

<http://www.londondeanery.ac.uk/general-practice/courses-and-conferences>

After the course

Once you have undertaken your course, complete and return form DPGP/1, enclosing the original receipt for payment, plus a certificate of attendance, retaining copies for your files.

Providing there are no queries raised by your claim and you have sufficient funds in the balance of your allowance, you will be reimbursed the requested amount. Reimbursement for a 12-month period is up to a maximum of £500 and pro-rotas as above, even if your course fee is in excess of this amount. If the event organisers do not issue a certificate of attendance, the specialty training programme director or your trainer should complete Part 5 of form DPGP/1. If a claim for travel and subsistence is made on form DPGP/1, original receipts/tickets must be attached. If not, reimbursement for this portion of your claim will not be processed.

It takes approximately eight weeks for reimbursement claims to be processed through the Deanery finance department.

Payment will be made through the University of London. It is essential to ensure that all requested documents are attached to your claim; if not, this will delay the procedure.

Checklist for applications

- form DPGP/1 completed
- original receipt for course booking fee (copy of receipt letter and/or invoice not accepted)
- original or copy of certificate of attendance
- original receipts for any travel and subsistence claim

Please keep copies of all documents for your records.

If you are likely to exceed your educational allowance

The deanery has a fixed budget to help offset course fees incurred by trainees during a general practice placement. The fairest way of managing this is to offer an allowance to each

trainee. In previous years, this budget has not always been fully spent. Trainees who are likely to overspend significantly on approved courses are encouraged to submit an additional claim during the subsequent January, which is close to the end of the financial year. Wherever the budget allows, the deanery will attempt to contribute to such additional costs and in most previous years has been able to do so. Please email the allowance administrator early in January for a special claim form if this applies to you.

Educational allowance administrator

Claim forms should be sent to:
Educational Allowance
Administrator, London Deanery,
GP Department, 2nd Floor,
Stewart House, 32 Russell
Square, London WC1B 5DN.
Email:

gpredallowance@londondeanery.ac.uk

MAKING THE MOST OF YOUR GP SPECIALTY TRAINING

Induction Days

There will be two induction afternoons for ST1s and ST2s. Both afternoons are identical in content so trainees need attend one only.

By the end participants will:

- have a clear understanding of the role of the deanery and the Royal College of General Practitioners
- know how to make the most of their trainer
- get an overview of the nMRCGP exam, including Applied Knowledge Testing, Clinical Skills Assessment and Workplace-Based Assessment
- get a GPStR's perspective of planning the year ahead
- browse through all the books they need and purchase them at a discounted rate
- find out about the London GP Specialty Training Committee and how to represent their specialty training programme by joining.



Providing you with
advice and support
during your GP training

<http://www.londongpresources.nhs.uk>



LONDON FACULTIES
GP TRAINING COMMITTEE

COURSE DATES	VENUE	ADMINISTRATOR
16 August 2011 1.30pm – 5pm	Beveridge Hall, Senate House	Dale Burton 020 7866 3123
18 August 2011 1.30 – 5pm	Beveridge Hall, Senate House	dale.burton@londondeanery.ac.uk

Annual Trainee Conference

The highlights of this day will be:

- an opportunity to showcase the work being done by GP trainees
- celebrate the community experience of training programmes
- mingle and network with other trainees and members of the training community;
- poster presentations
- find out about opportunities for other areas to be involved in during your specialty training programme. i.e. OOPE Experience and the RCGP (JIC) Junior International Committee that represents the 'Vasco da Gama Movement' (VdGM) - the WONCA Europe working group for GP trainees.

To recognise and reward the hard work done by London's trainees, we have developed a number of awards.

These include:

- best individual trainee project
- best London GP training scheme presentation
- an award for the best poster.

COURSE DATE	VENUE	ADMINISTRATOR
July 2012 (TBC) 9am – 5pm	TBC	Dale Burton 020 7866 3123 dale.burton@londondeanery.ac.uk

THE CONSULTATION COURSE

COURSE DATES	VENUE	ADMINISTRATOR
4 – 6 October 2011	Canonbury Academy, Islington	Becki Roberts 020 7866 3234 becki.roberts@londondeanery.ac.uk
2 – 4 November 2011	Birkbeck, University of London	
16 – 18 November 2011	Canonbury Academy, Islington	
11 – 13 January 2012	Birkbeck, University of London	

Who can apply?

This course is suitable for every GP specialty trainee practising within the London Deanery area. It should be undertaken during a general practice placement because it is essential to take back the learning into a primary care setting.

What does the course involve?

The main purpose of this course is to help you develop effective consulting skills to improve your everyday work. It will also prepare you for workplace based assessment with your trainer, which includes regular observation and analysis of consultations. The main focus is on interpersonal skills, which is one of the three categories assessed in the clinical skills assessment (CSA) module of nMRCGP. However, this course is certainly not an exam crammer and does not aim to address clinical management and technical skills, which are also included within the CSA.

Is there any preparation work involved?

You will gain most if you have already looked at some videos of consultations with your trainer or have undertaken regular joint surgeries, enabling you to come with some ideas of areas that you would like to develop. It is also important that you attend at a reasonably early stage in your training where you still have time to integrate what you learn into your own personal consulting style. It is recommended that you attend well in advance of the CSA. All course participants are expected to bring recordings of their own consultations.

What kind of course is this?

Held four times per year, it is a three-day, non-residential event held in London. Participants work in small, facilitated groups looking at the processes of communication that occur when a patient meets a doctor in general practice.

By the end of the course, participants will have:

- analysed their own consultations
- explored the concept of patient-centeredness
- practised the skills involved in shared decision making
- identified their own consultation skills development needs
- had the opportunity to change their consulting behaviour.

Booking onto the course

A booking fee of £150 must be received to secure a place. Payment is currently accepted by cheque only, made payable to "NHS London". To book a place, please download an application form from the website below and return to the named administrator with your cheque for the correct amount.

<http://www.londondeanery.ac.uk/general-practice/courses-and-conferences>

RECENT QUOTES FROM PARTICIPANTS

"Very well organised and taught. Enthusiastic teachers. A fun course to have been on."

"Overall excellent. Varied content, thought provoking, extending and refreshing."

"Supportive, motivational, enlightening. Good group dynamics."

"Enjoyable and constructive. Thank you."

Cancellation fee policy

Refunds will not be given if cancellations are made 14 days or less prior to the course, or for non-attendance.

CONSULTATION SKILLS FOR IMGs

COURSE DATES	VENUE	ADMINISTRATOR
18, 19 October & 11 November 2011	Birkbeck, University of London	Becki Roberts 020 7866 3234
22 – 23 November & 16 December 2011	Birkbeck, University of London	becki.roberts@londondeanery.ac.uk

This three day course is designed for the following specialty trainees (ST1-3) during a GP placement:

- any trainee who is an international medical graduate (IMG)
- trainees whose first language is not English
- any trainee needing extra support with communication skills.

Please note that ST3 trainees with an extension to training are not admitted to this course.

How is this course different from the other Deanery consultation skills courses?

- one of the facilitators is a trained linguist and has worked extensively with trainees struggling with the interpersonal and communication skills aspects of the CSA and has identified some common themes which she will address

- the other two facilitators are educationalists who have been involved with the consultation skills course for many years and have experience of teaching IMGs, refugee doctors, European Union doctors and trainees in difficulty
- the maximum group size will be six and it is anticipated that all attending will have similar needs, enabling the group to concentrate more on language, para-linguistic skills and cultural influences on the consultation. It should also enable participants to learn more from one another as they will have a common understanding of the problems they face
- the course is spaced over three weeks to enable individuals to reflect on their learning and put the skills they are gaining into practice between course dates.

Booking onto the course

A booking fee of £150 must be received to secure a place. Payment is currently accepted by cheque only, made payable to "NHS London". To book a place, please download an application form from the website below and return to the named administrator with your cheque for the correct amount.

<http://www.londondeanery.ac.uk/general-practice/courses-and-conferences>

Cancellation fee policy

Refunds will not be given if cancellations are made 14 days or less prior to the course, or for non-attendance.

TELEPHONE CONSULTATION SKILLS FOR GPStRS

COURSE DATES	VENUE	ADMINISTRATOR
8 September 2011	London Deanery	Christine Madekwe 020 7866 3203 christine.madekwe@londondeanery.ac.uk
15 December 2011	London Deanery	
29 March 2012	London Deanery	
24 May 2012	London Deanery	
12 July 2012	London Deanery	

The Telephone Consultation Skills course is a ½ day course suitable for any GPStR during a general practice placement. Dr David Lloyd, trainer and medical director of the Harmoni GP Co-operative, leads this interactive half-day course, which focuses on improving telephone skills in general practice.

Telephone consultation skills, including telephone triage during the daytime, communication of results to worried patients and out of hours care, are of increasing importance in many aspects of general practice.

“Does this patient just want advice or are they really after a visit?”

“I’m talking to the relatives - apparently the patient can’t get to the phone”

“How can I persuade this man with back pain that he needs a proper examination at the surgery?”

“How can you assess someone safely when you can’t see them or examine them?”

Booking onto the course

A booking fee of £50 must be received to secure a place. Payment is currently accepted by cheque only, made payable to “NHS London”. To book a place, please download an application form from the website below and return to the named administrator with your cheque for the correct amount.

<http://www.londondeanery.ac.uk/general-practice/courses-and-conferences>

Cancellation fee policy

Refunds will not be given if cancellations are made 14 days or less prior to the course, or for non-attendance.

RECENT QUOTES FROM PARTICIPANTS

“Great course. Makes me feel more confident in dealing with patients on the phone”

“Very practical, more courses like this”

“Very entertaining presentation and lecturer”

“Very appropriate and useful. Dr Lloyd very enthusiastic”

“Group work excellent, good opportunity for role play”

“Very interactive and enjoyable. Really highly recommended.”



THE TEAMWORK COURSE

COURSE DATES	VENUE	ADMINISTRATOR
11 – 13 January 2012	Cumberland Lodge, Windsor	Christine Madekwe 020 7866 3203 christine.madekwe@londondeanery.ac.uk
30 – 1 June 2012	Cumberland Lodge, Windsor	

The Teamwork Course is suitable for any GPStR during a general practice placement. This three-day residential course, led by Dr Andrew Wilson, is held twice a year at Cumberland Lodge and focuses on teamwork and negotiation skills.

Aims of the course

- to develop skills and confidence in negotiating and teamwork
- to help participants achieve high quality agreements – fair and lasting
- to use the skills from the course in education, the practice and at home.

Booking onto the course

A booking fee of £150 must be received to secure a place. Payment is currently accepted by cheque only, made payable to “NHS London”. To book a place, please download an application form from the website below and return to the named administrator with your cheque for the correct amount.

<http://www.londondeanery.ac.uk/general-practice/courses-and-conferences>

Cancellation fee policy

Refunds will not be given if cancellations are made 14 days or less prior to the course, or for non-attendance.

RECENT QUOTES FROM PARTICIPANTS

“Great course. Makes me feel more confident in dealing with patients on the phone”

“Very practical, more courses like this”

“Very entertaining presentation and lecturer”

“Very appropriate and useful. Dr Lloyd very enthusiastic”

“Group work excellent, good opportunity for role play”

“Very interactive and enjoyable. Really highly recommended.

FAMILY PLANNING COURSES

Arrangements for working towards the Diploma of the Faculty of Reproductive and Sexual Healthcare (DFSRH) have changed recently and now include the following stages:

- registration for the Diploma at the Faculty website www.ffprhc.org.uk
- the on-line theory course at www.e-lfh.org.uk/e-srh
- attendance at a “Course of 5” (Course list available on the faculty website)
- practical training based in your locality.

Most trainees complete the on-line theory course early in training, usually during ST1 or ST2. You are encouraged to plan the timing for a “Course of 5” and for the practical training well in advance as there is often a waiting list for both of these components.

Further details of training requirements are provided on the faculty website www.ffprhc.org.uk and it is wise to seek advice on local arrangements from those who have recently completed this training and / or your programme directors.

Funding arrangements

Please note that there is a registration fee for the DFSRH and that, as with all fees for postgraduate qualifications, this is not claimable against study leave funds, which are only applicable to attendance at courses and exclude registration for diplomas and examination fees.

If you undertake a “Course of 5” or the practical components of training while you are in a hospital post, you will need to apply for funding from your

Trust’s study leave budget in the usual way. Please see the section on “Study leave and the educational allowance” for further details.

If you undertake training in family planning for the Diploma of the Faculty of Sexual and Reproductive Healthcare (DFSRH) while in a GP placement, you will be given an additional £200 to your educational allowance. A trainee may use this additional allowance towards the fees of a “Course of 5” or towards the practical training component. A single additional allowance is payable in any one academic year. This supplement is not reduced pro rata as it is made as a one-off payment towards a specific course.

For further information regarding dates and booking forms, please refer to the faculty website www.ffprhc.org.uk



MINOR SURGERY COURSES

The General Medical Services contract stipulates that curettage, cautery and cryotherapy are core procedures to be provided by all GPs but all other procedures are provided under Directed Enhanced Services (DES). The latter not only includes surgical activity but also joint and soft tissue injections.

The responsibility for determining whether a practitioner is competent to deliver minor surgery services now ultimately rests with the practice. It is therefore important to keep a portfolio of any training, formal or informal, that you receive in minor surgery and a record of all procedures undertaken whether or not you have a special interest. Accreditation requirements vary in different PCT areas, but having a detailed portfolio of evidence will allow you to support any future application you may make.

In the absence of accepted national criteria, three different types of training programme have evolved:

- Introductory Courses:
Aimed at covering essential knowledge and skills.
- Intermediate Courses:
Aimed at meeting the requirements of the DES contracts
- Advanced Courses:
Designed to produce diploma levels of training

Introductory Course providers within London include:

- Dr Jonathan Botting
Queen Mary's, Roehampton
jonathan@botting.net
020 8748 1065
- Dr Vijay Gautam
North Middlesex
chief@jmap.com
07850 996376
- Ms Jacquie Speechley
Hillingdon Hospital
jacquie.speechley@thh.nhs.uk
01895 279 861

The RCGP also provides intermediate 2 day course (course fee £500 reduced to £450 for members): details and dates are available on the RCGP website. The diploma level courses are designed for those who have completed MRCGP and include Rila (www.pgdip.co.uk) and University of Herts).

Attendance at minor surgery courses for those wishing to develop further skills in this area is supported in the usual way via the educational allowance.

GENETICS COURSE

COURSE DATE	VENUE	ADMINISTRATOR
7 December 2011	SOAS, The Brunei Gallery	Christine Madekwe 020 7866 3203 christine.madekwe@londondeanery.ac.uk

The Genetics Course is suitable for any GPStR during their general practice training. It is a one-day course, led by Dr John Spicer and Dr Imran Rafi and focuses on providing delegates with basic genetic skills and knowledge, as well as addressing the MRCGP curriculum statement on Genetics.

Aims of the course are to:

- apply basic genetic knowledge to everyday primary care
- understand the importance of an accurate family history
- recognise patterns of inheritance
- provide knowledge of the more common genetic disorders seen in primary care
- appreciate the ethical dilemmas associated with genetics.

Booking onto the course

A booking fee of £50 must be received to secure a place. Payment is currently accepted by cheque only, made payable to "NHS London". To book a place, please download an application form from the website below and return to the named administrator with your cheque for the correct amount.

<http://www.londondeanery.ac.uk/general-practice/courses-and-conferences>

Cancellation fee policy

Refunds will not be given if cancellations are made 14 days or less prior to the course, or for non-attendance.

RECENT QUOTES FROM PARTICIPANTS

"Good range of clinical cases/discussions. Very applicable to General Practice"

"Would recommend to others"

"Generally a very interesting, though-provoking and relevant course – really glad I came"

"Good overall, enjoyable, passionate speakers"

LEARNING FOR THE AKT

COURSE DATE	VENUE	ADMINISTRATOR
June 2012 (TBC)	London Deanery	Alice Doyne 020 7866 3172 alice.doyne@londondeanery.ac.uk

Who can apply?

This course is open to trainees who have failed the AKT twice or more. The course administrator will email trainees who are eligible to attend.

What does the course involve?

The purpose of this course is to encourage trainees to think about their learning needs and alternative learning styles, while also giving them the opportunity to look at some practice questions.

Is there any preparation work involved?

Trainees who attend will be expected to complete two questionnaires about their learning style and learning strategies prior to attending the course. They will also be expected to bring an anonymous list of the patients seen at their last clinic, with reminders of what the diagnoses were for each patient.

Fee

There is no fee for this course.

What kind of course is this?

Held once a year, it is a one day course held at the London Deanery (Russell Square). Participants will take part in large and small group discussions, analysing their learning styles and learning needs.

Enquiries

eportfolio@londondeanery.ac.uk

RECENT QUOTES FROM PARTICIPANTS

“Very informative course. Will help me to prepare better for my next exams. Very practical. Well presented.”

“One of the best courses of my VTS. Thank you.”

COMMUNICATION SKILLS FOR THE CSA

COURSE DATE	VENUE	ADMINISTRATOR
February/March 2012 (TBC)	London Deanery	Alice Doyne 020 7866 3172 alice.doyne@londondeanery.ac.uk

Who can apply?

This course is open to ST3 trainees who have failed the CSA and are on extension. The course administrator will email trainees who are eligible to attend.

What does the course involve?

This course covers complex language skills and cultural adaptation of the consultation, as well as providing focused communication skills training. The facilitators of the course believe that trainees need time to develop skills in communicating. The new skills need to be embedded and to become the trainee's "natural" way of consulting.

Is there any preparation work involved?

There is no preparatory work for the course.

Fee

There is no fee for this course.

What kind of course is this?

Held twice a year, it is a three day non-residential course held either at the London Deanery (Russell Square) or Islington. It is very important that trainees attend all three days of the course. If this is not possible, trainees must provide a reason for their non-attendance to the facilitators and inform their trainer.

Trainees who attend will work in small groups to undertake role plays, as well as take part in group discussions. They will complete a Learning Needs Assessment and outline their Learning Objectives at the beginning of the course, referring back to these during the course. Trainees will also formulate a Personal Development Plan at the end of the course.

Enquiries

eportfolio@londondeanery.ac.uk

RECENT QUOTES FROM PARTICIPANTS

"I would like to thank the team for the help and welcoming environment we have been put in."

"Overall very helpful course. Very friendly environment. Positive criticism. Good opportunity to develop communication skills."

GP SCHOOL CONTACT DETAILS

How to contact us

GP School, Second Floor

London Deanery

32 Russell Square

London

WC1B 5DN

www.londondeanery.ac.uk/general-practice

GP School

Tara Talbot

Tara is GP Specialty Training Team Leader and can be contacted on 020 7866 3175 or at tara.talbot@londondeanery.ac.uk.

Christine Madekwe

Christine is courses administrator and can be contacted on 020 7866 3203 or at christine.madekwe@londondeanery.ac.uk.

Becki Roberts

Becki is courses' administrator and can be contacted on 020 7866 3234 or at becki.roberts@londondeanery.ac.uk

The London GP Specialty Training Committee (LGC)

This committee represents London GPStRs, and is made up of ST1s, ST2s and ST3s to provide a voice at the London Deanery. They organise and plan the induction days. The committee also provides advice and support. To contact the committee visit their website <http://www.londongpresources.nhs.uk>