

LondonDeanery

Education & Development Group (EDG)

Teaching Opportunities in Primary Care

September 2010 - August 2011

www.londondeanery.ac.uk



TEACHING OPPORTUNITIES IN PRIMARY CARE

This leaflet outlines the courses available to individuals who wish to become teachers in a primary care setting and explains the process of becoming a GP trainer.

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INTRODUCTION TO TEACHING IN PRIMARY CARE (ITTPC)

The Introduction to Teaching in Primary Care (ITTPC) course is the result of collaboration between the five medical schools and the London Deanery, which recognises that there are common elements in both undergraduate and postgraduate teaching. It is an introductory programme for those who wish to make the link between educational theory and practice or to refresh or develop their teaching skills. Attendance at this course is also necessary to enrol onto the TTT course.

The Deanery and the five undergraduate departments of General Practice need to prioritise attendance on ITTPC because of high demand and evidence that a number of participants on ITTPC do not go on to teach either undergraduates or postgraduates within two years of the course. It is important that you undertake the course at a time when you are in a position to translate the skills acquired into real teaching practice.

All applicants need to send a completed letter of support for either medical student, F2 or Specialist Training in General Practice teaching, including future applicants to TTT.

Who can apply?

This is a course for London GPs with an interest in teaching who wish to become:

- an F2 supervisor, prior to attendance at one of the F2 workshops course
- a GP Trainer, prior to joining the Teaching the Teachers (TTT) Course
- an undergraduate teacher.

It is also open to

- GP StRs during ST3 and ST4 who have successfully completed the CSA and AKT components of nMRCGP and have a special interest in medical education, particularly where they may have opportunities to help support medical students and F2 doctors within a general practice placement
- practice nurses, district nurses and health visitors intending to join TTT.

Aim To introduce participants to generic skills of teaching and learning.

Intended Outcomes

- by the end of day 1, participants will be able to undertake a learning needs assessment in preparation for learner-centred teaching
- by the end of day 2, participants will have practised giving feedback as part of learner-centred teaching and will know about possible next steps as a teacher..

Course Content

The course provides an introduction to components of adult learning, the balance between topics being determined by the emerging needs of the group and the constraints of time. On previous courses, topics have included:

- skills of an effective teacher and teaching methods
- planning for teaching
- learning needs assessment
- giving feedback.

This course is not suitable for:

- established GP Trainers
- current participants or graduates of TTT
- those who have already attended a TIPS or CILT course or Roger Pietroni's course
- those who have previously attended ITTPC.

Courses to be run within this academic year are as follows:

Date	Venue	Comments
8–9 September 2010	Imperial College London	Full , Waiting list closed
24–25 November 2010	King's College London and St George's UoL	
17–18 May 2011	Barts and The London and University College London	
18–19 May 2011	King's College London and St George's UoL	
2011 date to be confirmed	Barts and The London and University College London	

There is a £150 fee for this course. Cheques will be processed in advance of the course. Non-attendance on the day or cancellations made 14 days or less prior to the course will result in the cheque payment being retained by the Deanery.

Full and up to date details can be found on our web site:

www.londondeanery.ac.uk/general-practice/courses-and-conferences

For any administrative queries please contact: Becki Roberts at

becki.roberts@londondeanery.ac.uk

INTRODUCTION TO TEACHING IN OUT OF HOURS (ITTOOH)

This is a course for doctors who are not existing trainers or F2 supervisors and who wish to supervise learners in the OOH setting.

Educational training is now a prerequisite for doctors who wish to supervise trainees in an out of hours setting and is required by most OOH providers.

There are some aspects in common with the Introduction to Teaching in Primary Care (ITTPC) course, but the emphasis is different because of the out of hours context.

Factual evidence of OOH involvement over the last 3-6 months, or a letter of support from the practice concerning concrete future plans is required.

Applicants who complete this course will also be eligible to attend the F2 workshop and enrol onto the TTT course, if they wish to extend their teaching role in the future.

What's included?

The course lasts two full days and includes

- Skills of an effective teacher and teaching methods
- Learning needs assessment
- Giving feedback in the out of hours situation

Who can apply?

Those with current involvement

- In OOH are and wanting to supervise learners
- With practice learners and concrete future plans to supervise them out of hours

This course is not suitable for

- Established GP Trainers or F2 supervisors
- Current participants or graduates of TTT
- Those who have previously attended ITTPC

Course dates

Date	Venue	Administrator
19 and 20 October 2010	Radisson Edwardian Mountbatten Hotel Covent Garden	Nikki Whitelock 020 7866 3267 ittooh@londondeanery.ac.uk
26 January and 9 February 2011	The Window, Islington	
27 and 28 June 2011	The Window, Islington	

Fee

A cheque for the course fee of £150 must be received to reserve a place. Payment is currently accepted by cheque only.

Cancellation fee policy

Cheques will be processed in advance of the course. Non-attendance on the day or cancellations made 14 days or less prior to the course will result in the cheque payment being retained by the Deanery.

To book a place, please download an application form from the website:

www.londondeanery.ac.uk/general-practice/courses-and-conferences

Enquiries: ittooh@londondeanery.ac.uk

FOLLOWING THE ITTPC AND ITTOOH COURSE

If you want to teach medical students, you may need some additional support from your local undergraduate department. Contact details are below:

Undergraduate departments	Contact
Imperial College London	Kate Woodhouse, 020 7594 3352, k.woodhouse@imperial.ac.uk
King's College London	Anne Stephenson, 020 7848 4128, anne.stephenson@kcl.ac.uk or Ron Bailey, 0207 848 4137, ron.bailey@kcl.ac.uk
Barts and The London	Ann Griffin, 020 7882 2516, a.e.griffin@gmul.ac.uk
St George's University of London	Frances Kazakos, 020 8725 2234, f.kazakos@sgul.ac.uk
London University College	Anushka Leslie 020 7288 5964 aleslie@medsch.ucl.ac.uk

If you want to teach other learners, e.g. F2 doctors in general practice or GP returners you would need to contact:

Learner	Contact
Foundation Programme Year 2 (FP2) Doctors	Leigh Austin 020 7866 3108, leigh.austin@londondeanery.ac.uk
GP StRs	Becki Roberts 020 7866 3234, becki.roberts@londondeanery.ac.uk (TTT1) or Christine Madekwe 020 7866 3203, christine.madekwe@londondeanery.ac.uk (TTT2)
EU GPs and Refugee Doctors	Dr Penny Trafford penny.trafford@londondeanery.ac.uk
GP Retainer Scheme	Dr Rebecca Viney rebecca.viney@londondeanery.ac.uk
GP Returners	Dr Anne Hastie anne.hastie@londondeanery.ac.uk
Out-of-hours Registrar Supervision	Dr Julia Whiteman julia.whiteman@londondeanery.ac.uk
Out-of-Hours Registrar Supervision	Dr Anwar Khan anwar.khan@londondeanery.ac.uk
Nurses and nursing students	Appropriate nursing lead within organisation
Return to practice nurses	
Health Care Assistants	

PRACTITIONERS NEEDING SUPERVISORS

Programme	Responsible Director Associate Director	Email
Doctors		
Foundation programme Year 2 Doctors (FP2)	Leigh Austin	leigh.austin@londondeanery.ac.uk
EU GPs and Refugee Doctors	Dr Penny Trafford	penny.trafford@londondeanery.ac.uk
GP Retainer Scheme	Dr Rebecca Viney	rebecca.viney@londondeanery.ac.uk
GP Returners	Dr Anne Hastie	anne.hastie@londondeanery.ac.uk
Out of hours Registrar Supervision	Dr Anwar Khan	anwar.khan@londondeanery.ac.uk

Programme	Responsible Lead
Nurses	
Pre-registration nursing students	Appropriate nursing lead within organisation
Post-registration nursing students	Appropriate nursing lead within organisation
Return to practice nurses	Appropriate nursing lead within organisation
Health Care Assistants	Appropriate nursing lead within organisation

F2 PROGRAMME

Those wishing to teach F2 doctors will need to attend a further workshop on F2 supervision, covering the curriculum and assessment methods for the programme.

One-day workshops which will be held in central London have been organised for the following dates:-

2 December 2010 – Regent’s Conference Centre - course now full

24 March 2011 – Regent’s Conference Centre

Please note the criteria for attending a workshop are that you are either an established trainer, a graduate of a TTT course, (or equivalent) or that you have attended or are about to attend the ITTPC course.

Please contact Leigh Austin for more information:

leigh.austin@londondeanery.ac.uk Tel: 020 7866 3108

TEACHING THE TEACHERS (TTT)

What kind of course is this?

It is a generic masters level course for teachers in primary care within the NHS. It is suitable for all primary healthcare practitioners who see patients as part of their work. It is compulsory for those wishing to be a GP trainer in the London area. If you complete the course you will hold a Postgraduate Certificate for Teachers in Primary Care, which is accredited by the University of Westminster as a 60 credit course.

What does the course involve?

The common needs of primary care practitioners are emphasised, which include:

- the need to analyse and teach on communication between practitioner and patient, including clinical issues
- the need to learn and teach evidence-based healthcare
- the need to work and communicate effectively in interprofessional primary care teams
- the course content is decided in partnership between the course leaders and participants. It will vary from year to year, depending on the wants and needs of the participants..

When does the course run?

There are two courses every year that run over 10 months. TTT1 runs from September to June and TTT2 runs from April to February

What is the entry criteria?

GPs

- to have passed the MRCGP exam. Membership of the RCGP is not necessary and if you aren't a member you will be asked to produce your original certificate
- to have completed specialty training at least 2 years and preferably 3 years prior to joining the course.

Community Nurses

- practice nurses, district nurses and health visitors should normally have a community specialist nursing qualification
- community nurses with experience of, or an interest in teaching.

Community Dentists

- to have qualified for at least 3 years prior to joining the course
- to get a recommendation/supporting statement from the dental dean to accompany the application form.

ENTRY CRITERIA ALL APPLICANTS

Those applying for TTT2 April 2011:

- to have attended the Introduction to Teaching in Primary Care (ITTPC) or an equivalent course or an open evening within 3 years of applying
- to have internet access and a valid email address.

Those applying for TTT1 September 2011 and future courses:

- to have attended the Introduction to Teaching in Primary Care (ITTPC) or an equivalent course
- to have internet access and a valid email address

Can locum and salaried GPs do the course?

Yes, both are welcome to join and the same applies to portfolio practitioners.

How much time should I allow on top of the course days to study for the course?

A minimum of 2 additional days of private or work based study days per month is required. Many people do more, either because they wish to do well or, because like many participants, they find both the theory and the practical aspects professionally challenging.

Can I get study leave to do the course work?

Many people use their study leave towards the time required between course days and this is strongly recommended. Most also negotiate some additional time with their practice.

How do I apply for / enroll onto the course?

Application forms will be sent out by request only once the applicant has attended the ITTPC course. All applications will be placed into a ballot which will be drawn each June and November for the forthcoming courses.

How much time will I need to do the course?

There are 2 introductory days and 10 course days. There is additional study between course days and in preparation for the practice and formal assignments.

What resources are available?

- **Handbook** - the course handbook includes lots of useful information
- **Resource folder** - contains articles on educational theory and practice that have been compiled by course leaders and previous course participants
- **Website** - containing all course material plus an opportunity to discuss issues and share materials
- **Reference library** - gives you the opportunity to view books before buying them
- **Athens account** - which allows you access to journals subscribed to by the deanery, including the key UK medical education journals
- **Access to the University of Westminster library** - via your student card.

How much are the course fees?

The fee for London applicants is £475 and for non London applicants is £950. Fees for this course are both non-refundable and non-transferable. We are still continuing to offer up to five free places for nurses who attend with a GP from their practice or locality as an "interprofessional pair".

Where are the course days held?

TTT1 is held at The Window, and TTT2 is held at Canonbury Academy.

Both venues are in Islington.

What opportunities exist after doing the course?

Teaching in primary care

The course is generic and may be relevant to anyone wishing to teach in primary care.

Progressing to Diploma or Masters

Graduates of the course may use their certificate as the basis for an application for accreditation of prior learning at a number of institutions, including the University of Westminster and the Institute of Education, allowing them to progress to diploma and masters awards.

Becoming a trainer

This course is compulsory for those wishing to be GP trainers in the London area; however success in the course does not mean you have an automatic right to train. You will also need to join your local trainers' workshop, and to pass a trainer's visit - of you and your practice, organised by your local associate director. Please see the Training guide for full details of trainer re-approval.

How quickly can I become a GP trainer after doing the course?

Provisional results are published a few weeks after the course finishes. However, the results are not official until after the University Subject Board meeting in June for TTT2, and September for TTT1. In addition to getting your results you will need to be engaged with a trainer's group and have arranged a practice visit, before you can be approved to take a GP speciality trainee. The practice visit often takes some time to arrange. If you are keen to get started, please ensure you liaise with your local "patch" associate director, (please see page 13) before completing the course so that you can set a realistic time frame.

If I decide not to do the course, what are the other options?

There are other similar pathways for those who want to take other roles in post graduate education in primary care. Current known providers of alternative distance learning courses are:

University of Wales College of Medicine

The Centre for Medical Education at Dundee

There may occasionally be places available on equivalent courses in the:

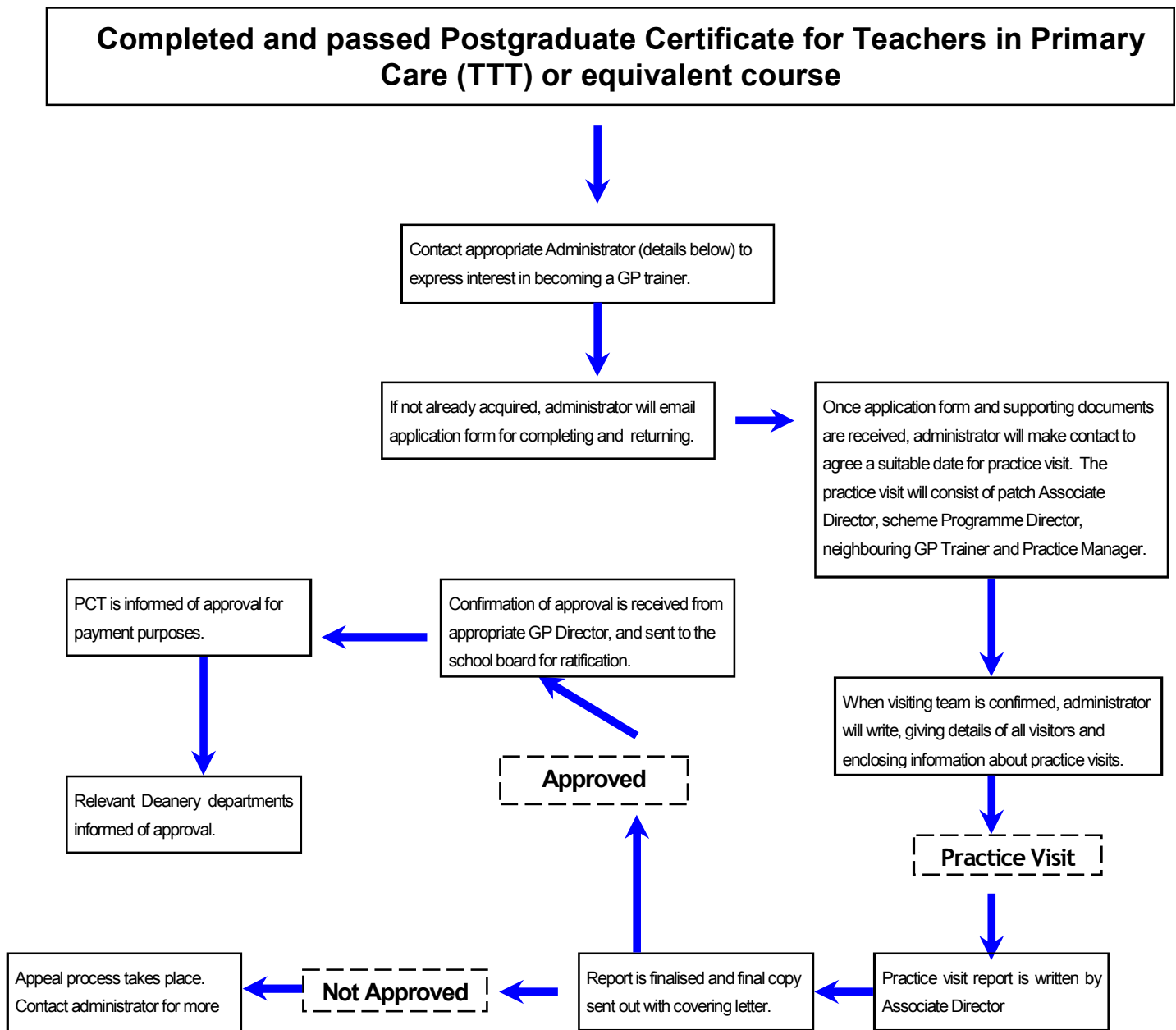
Eastern Deanery and Oxford Deanery

Who should I contact for more information?

Please see the short guide for more information. If you have any further queries please contact the relevant person

Name	Telephone	Email
Christine Madekwe TTT2 Administrator	020 7866 3203	christine.madekwe@londondeanery.ac.uk
Becki Roberts TTT1 Administrator	020 7866 3234	becki.roberts@londondeanery.ac.uk
Tara Talbot Team Leader	020 7866 3175	tara.talbot@londondeanery.ac.uk

PROCESS OF BECOMING A GP TRAINER



(Flowchart by Tara Talbot).

Administrative contact details:

North East	Tara Talbot	020 7866 3175	tara.talbot@londondeanery.ac.uk
North Central	Patricia Bartlett	020 7866 3109	patricia.bartlett@londondeanery.ac.uk
South (West and East)	Julie Hopkins	020 7866 3251	julie.hopkins@londondeanery.ac.uk
North West	Dale Burton	020 7866 3123	dale.burton@londondeanery.ac.uk

Patch Associate Directors	Area	Email
SOUTH WEST and SOUTH EAST LONDON		
Dr Rebecca Torry	Guys & St Thomas, Kings & Lewisham	rebecca.torry@londondeanery.ac.uk
Dr Bhushan Ghoorbin	Bromley, Greenwich & Sidcup	bhushan.ghoorbin@londondeanery.ac.uk
Dr Steve Mowle	St Georges & St Helier	steve.mowle@londondeanery.ac.uk
Dr Hazel Richardson	Croydon & Kingston & Roehampton	hazel.richardson@londondeanery.ac.uk
Administrator:	Julie Hopkins	julie.hopkins@londondeanery.ac.uk
NORTH CENTRAL LONDON		
Dr Surendra Deo	Bloomsbury & Royal Free, UCLH & Whittington	surendra.deo@londondeanery.ac.uk
Dr Penny Trafford	Barnet	penny.trafford@londondeanery.ac.uk
Dr Rachel Roberts	Enfield	rachel.roberts@londondeanery.ac.uk
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Dr Anwar Khan	Basildon & Romford and Newham	Anwar.khan@londondeanery.ac.uk
Dr Rachel Roberts	Whipps Cross	rachel.roberts@londondeanery.ac.uk
Administrator:	Tara Talbot	tara.talbot@londondeanery.ac.uk
NORTH WEST LONDON		
Dr Ramesh Bhatt	Ealing, Hillingdon & West Middlesex	ramesh.bhatt@londondeanery.ac.uk
Dr Imtiaz Gulamali	Central Middlesex & Northwick Park	imtiaz.gulamali@londondeanery.ac.uk
Dr Vineet Thapar	Riverside & St Mary's	vineet.thapar@londondeanery.ac.uk
Administrator:	Dale Burton	dale.burton@londondeanery.ac.uk

ADMINISTRATIVE CONTACT DETAILS

Christine Madekwe, TTT2 Courses Administrator

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christine.madekwe@londondeanery.ac.uk

Becki Roberts, TTT1 Courses Administrator

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Tara Talbot, GP Specialty Training Team Leader

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Last updated September 2010 by Christine Madekwe

Further details of all our courses are available at:

www.londondeanery.ac.uk